



SURENDRANATH EVENING COLLEGE

[Established in 1961]

Affiliated to the University of Calcutta

24/2, MAHATMA GANDHI ROAD, KOLKATA - 700 009
Phone : 033 2985-9011, E-mail : snevening@ymail.com

Website : www.surendranatheveningcollege.com

(NAAC Re-accredited in 2016)



Ref. No.

Date :

NOTICE

Date: 11.11.2024

A meeting of IQAC will be held on 18.11.2024 (Monday) at 5:00 pm. All members are requested to attend the meeting positively.

Venue: Principal's Chamber

Agenda:

1. To confirm the proceedings of last the meeting.
2. To prepare a plan of action for the academic year 2024-2025 towards quality enhancement of our institute.
3. To fix tentative dates of NAAC visit for cycle-III.
4. Miscellaneous.

Debasis Manna
Dr. Debasis Manna
IQAC Convenor

Dr. Jafor Ali Akhan
11.11.24
Dr. Jafor Ali Akhan
Principal

Members present at the PCAC Meeting held on 18.11.2024.

1. Unmbariden
2. Debanis Nanna
3. Sankar.
4. Amit Das
5. Averi Guha
6. Abhijit Poddar
7. Sakranga Saha
8. ~~AB~~



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Resolution of the meeting held on 18.11.2024

Agenda-1: The Co-ordinator read out the proceedings of the last meeting held on 06.10.2023 and it was duly confirmed by all the members.

Agenda-2: The following plan of action has been taken-

- i. Certificates of participation along with ranker to be issued to students for all sports event.
- ii. Parent-Teachers meeting to be organized and a register to be maintained
- iii. Following Add-on courses are held in this session- Art and Literature by Sri Debapriya Sanyal, Poetry by Smt Urmila Sen and Talley & GST by Dr. Amit Das
- iv. ICT facilities to be done in Room No. 11,13
- v. Ac facilities for Chemistry Gallery and Physics Gallery
- vi. CCTV camera in school building and Science building
- vii. Mentor-Mentee to be maintained for the session 2023-2024
- viii. More Outreach programme has to be done by NSS
- ix. Freeships for students is to be given to a greater number of students
- x. Teachers' welfare funding is to be introduced

Agenda-3: The following dates are fixed for 3rd cycle NAAC visit

- i. First date: 14th and 15th January
- ii. 2nd date: 29th and 30th January
- iii. 3rd date: 14th and 15th February

Agenda-4: Two payments for NAAC visit is to be done on 8th December.

Dobari Mondal
ICAC Co-ordinator
Surendranath Evening College
Kolkata-9