



# SURENDRANATH EVENING COLLEGE

[Established in 1961]

Affiliated to the University of Calcutta

24/2, MAHATMA GANDHI ROAD, KOLKATA - 700 009  
Phone : 033 2985-9011, E-mail : snevening@ymail.com  
Website : www.surendranatheveningcollege.com  
(NAAC Re-accredited in 2016)



Ref. No. ....

## NOTICE

Date : .....  
DATE-24.05.2024

With reference to the Calcutta University calendar college will observe recess on and from 27.05.2024 to 30.06.2024 during the recess the following should be quickly compiled with-

1. NAAC related activities should be performed by the teachers as per requirement.
2. All examination related activities to be performed as per requirement.
3. Special classes may be taken as and when needed to updated or complete the syllabus.
4. All the staff leaving station should do so informing the undersigned.
5. All/Some staff maybe required to attend the college as and when required.
6. Roaster duty to be assigned to the staff members by the COLLEGE OFFICE and respective HOD'S required for the continuance of the University /College/Other duties .
7. A report may be provided to the undersigned on a regular interval of 15 days.

  
Principal

Surendranath Evening College  
Kolkata-09

Principal  
Surendranath Evening College  
Kolkata - 700009